FORM 118P

Party Playlist Request Form

This form must be completed before the Party Playlist may be played in a public space. The signatures of the Party Playlist creator and two hall chair are required. The completed paperwork must be faxed to 617-255-6449 and posted at the site where the Party Playlist is to be played.

Occasion: Party
Other (please specify): __________________________

Date: _____/_____/_____ Time: ________________ Duration: ________________

Location: ________________________________________________

Signature of requester: __________________________ Date: ____/____/_____

Signature of playlist creator: __________________________ Date: ____/____/_____

Signature of hall chair: __________________________ Date: ____/____/_____

Signature of hall chair: __________________________ Date: ____/____/_____

White – Requester Pink - Playlist Creator Blue - Hall Chair